

Library and Archival Studies Student Association

2010-2011 School Year Meeting #5

Date: November 22, 2010

Time: 12:00 – 1:00 pm

Location: Rm. 42V, SUB

In attendance:

Joanna Hammerschmidt – MAS Co-President

Leah Hopton – MLIS Co-President

Sarah Rathjen – Secretary

Kyrstin Floodeen – Treasurer; PEP Co-ordinator

Sara Church – Events Co-ordinator

Kevin Read – MAS First-Year Representative

Siri Hiltz – MLIS First-Year Representative

Justyna Berzowska – PhD Representative

Shalene Williams – AMS Representative

Karen Meijer – Faculty of Arts Representative

Alex Garnett – GSS Representative

Franklin Sayre – PEP Co-ordinator; MLIS Member-at-large

Judy Hu – Faculty Search Committee

Yolanda Bustos – SLAIS Curriculum Committee; Dual Member-at-large

Jessie Loyer, MLIS Student

Absent:

Amanda Tomé – WebMaster

Myron Groover – Communications Officer

Catie Sahadath – Facilities Committee for IKBLC

1. Approval of minutes

- Minutes approved

2. Committee updates

- AMS – Shalene
 - Sustainability projects
 - Land use plan – public hearing coming up
 - Transit on Broadway corridor – amendments to agreement
- GSS – Alex
 - Trying to decrease council size
 - Close to passing a “rotten boroughs” (??) arrangement – if you don’t use your seat, you lose it

- PEP – Franklin & Kyrsti
 - Meeting with Rick this coming Friday to discuss software for survey
- Admissions – Siri
 - Website discussed – how easy is it for prospective students to navigate?
 - January intake slated to be around 46 students
- Curriculum – Yolanda
 - New one-credit library course approved for summer term (bibliographic course)

3. Executive positions

- Dual Member-at-large
 - Yolanda Bustos was nominated; **motion passed**

4. Finance update

- \$1066 for the rest of the year
- \$500 being set aside for January orientation
- \$100 for director's forum
- What is LASSA going to give to ACA? ACA needs to submit a formal request
- ALA now an official club as of January 1st, 2011, and will be eligible to receive \$50 from us after that date

5. Committee members' dinner

- All club were represented; the evening was a success
- All agreed that this should be a regular event – even once per term
- Librarians without Borders will be hosting a library/archival trivia night fundraising event next term
- It was agreed that there would be no career fair this year. Instead, clubs will be encouraged to invite speakers to meet with their group near the end of term two for an informal student/professional gathering
 - The career expo provided a place for students to have their resumes reviewed by professionals – the UBC Career Centre offers this same service for students
- The photo board was discussed – not all clubs feel that the board is an issue, students should simply know why their photo is being taken and be able to opt-out

- Google calendar is a good idea, however some events have disappeared. Do we need to place limits on who has write-access?
 - It is felt that if we limit access, events won't get posted
- Club cork boards – ACA has requested a whole board; the other two boards will be shared by the rest of the clubs
- Event came under budget

6. End-of-term potluck

- SLAIS is purchasing (non-alcoholic) beverages; BYOB if students want alcoholic beverages
- Posters with mandatory sign up went out; need to clarify that there is no mandatory sign up after all – we didn't want to put people off as it is difficult enough to get people out to this event
- Need to make it clear that partners and family are welcome
- Volunteers – need a few people to help clean up

7. January orientation

- We will proceed with the club fair format; clubs willing to do this
- We will have tables for each club – **how many tables to we need?**
Joanna to let Sara know
- We will make a map for the club fair
- Food pick up – Sara has access to a car
- We will look into platters for the lunch – **Leah and Sara to price out**
- We would like to do a feedback form for students to fill out on the orientation (after the actual day)
 - Can we tie into the PEP survey?
 - Perhaps send do survey through Survey Monkey?
- We want to provide LASSA and club information in hardcopy form
 - Is there a LASSA handbook? Need to find, and will require editing. Better to put on the website rather than hardcopy?
- We would like to have a pub night during orientation week, following the start-of-term potluck. Sara will book the Irish Heather for this
- We want to take care not to overlap with any events that new students are organizing themselves

8. SLAIS photo board

- We are agreed that we need to communicate to students before they arrive at SLAIS that pictures will be taken at orientation and for what purpose (the SLAIS office)
- Photos are opt-out and we can let students know this if they have concerns
- We need to communicate with the SLAIS office to let them know how we are approaching this so that we (and students who may opt-out or remove their photo) do not get push back
- We may need to have someone from the office at the next AGM to explain why they need the photos to the student body

9. Meeting times and location for next term

- We are agreed that it is a good idea to move LASSA meetings out of SLAIS; Sarah will look into booking a room in the SUB for all of next term's meetings
- We will meet on the 2nd and 4th Monday of each month, from 12-1 pm
- Next LASSA meeting will be on January 10, 2011

10. Other business

- The SLAIS anniversary party will be on April 29, 2011
 - Student volunteers will be needed (to organize a raffle and assist with other tasks)
- Research day at SLAIS, March 14, 2011 (during UBC Research Week)
 - Justyna would like to request that LASSA sponsor a \$50 prize for the best student poster
 - Kyrsti confirmed that LASSA would be able to do this
- Leah and Joanna will alternate chairing the meeting from now on