

Library and Archival Studies Student Association

2010-2011 School Year Meeting #10

Date: Monday, March 28, 2011

Time: 12:00-13:00

Location: SUB 215

In attendance:

Siri Hiltz – MLIS Co-President

Myron Groover – MAS Co-President

Leah Hopton – MLIS Co-President (outgoing)

Jennifer Lee – Treasurer

Kyrstin Floodeen – Treasurer (outgoing); PEP Coordinator (outgoing)

Samantha Schmidt - Secretary

Sarah Rathjen – Secretary (outgoing)

Kerry McNamee – Events Coordinator

Catie Sahadath – Communications Officer

Jennifer Garrett – MLIS Member-at-large, GSS Representative

Jonathan Schatz – MLIS First-Year Representative, GSS Representative

Heather Gring – MAS First-Year Representative

Yolanda Bustos – Dual Member-at-large

Rob Bittner – MACL Member-at-large

Jessica Flank – AMS Representative

Bronwyn Guiton – GSS Representative

Jessie Loyer – Faculty of Arts Representative

Rachel Balko – SLAIS Admissions and Adjudication Committee

Kathleen Brow – Arts Co-op Advisory Committee, Facilities and Resources Committee

Karen Meijer-Kline – Colloquium Committee

Alyssa Gallant – MAS Student

Ellie Kim – MAS Student

Absent:

Joanna Hammerschmidt – MAS Co-President (outgoing)

Sara Church – Events Co-ordinator

Schuyler Lindberg – Web Master

Amanda Tomé – Web Master (outgoing)

Kevin Read – MAS Member-at-large

Justyna Berzowska – PhD Representative

Franklin Sayre – PEP Co-ordinator

Bonnie Wen – SLAIS Curriculum Committee

Judy Hu – Faculty Search Committee (outgoing)

Shalene Williams – AMS Representative (outgoing)

1. Approval of minutes

- February 21, 2011 – approval of minutes was moved, seconded, and carried
- February 28, 2011 – AGM – these minutes will not be approved until the next annual general meeting

2. Committee reports

- Faculty Search Committee – Judy
 - MAS faculty candidates Jennifer Douglas and Giovanni Michetti came to SLAIS for interviews and met with faculty, staff, and students two weeks ago. Judy would like to thank those who participated in the meetings
- Admissions Committee – Siri: No updates at this time
- Facilities and Resources Committee – Catie
 - Catie confirmed at the last meeting that no alcohol is allowed at events unless a liquor license has been procured. UBC will only issue a license for two events at any given time, so any requests for a license should be done early
 - Leah reminded the team that LASSA was uncomfortable with being held responsible for serving alcohol, which is why we have more recently opted out of having alcohol at LASSA events
 - The SLAIS office has to be the ones getting any liquor licences for school events, so they would actually be liable? This is something that needs to be cleared up
 - We need to call the number in bathroom to get any cleaning issues dealt with
 - Academic equipment fund did get spent. Due to the fiscal year deadline, we were only able to purchase the first version of the iPad. We were also unable to get a colour printer. Any new programs purchased were put on the MAC as SLAIS cannot afford licenses for all of the computers in the lab. A 1 TB hard drive was purchased, as were some e-readers.
- Curriculum and program development – Yolanda
 - At the upcoming meeting, the committee will be discussing the possible elimination of a *mandatory* research methods class
 - Yolanda asked for feedback from the executive and the consensus was that while a course on research methods probably should be required, the current course needs to be redesigned as it does not seem to be at the graduate level. It was also felt that the course is also not particularly related to library and archives research
 - Another issue is that the January intake students are unable do directed research because they have not taken the mandatory research methods course; yet they have few options for other summer courses. Perhaps this could be assessed on a case-by-case basis?
 - Yolanda will present the feedback from the executive to the committee, and may consider soliciting more feedback from the SLAIS student body
- Arts Co-op – Amanda: No updates at this time

3. Representative reports

- AMS – Shalene submitted update via email
 - AMS Referendum results: UPASS renewal has passed; housekeeping changes were passed; substantive changes bylaw did not pass (failed to meet quorum); AMS Fees were passed; tuition fees were passed
 - AMS voted to remain associative members of CASA (Canadian Alliance of Student Associations)
- GSS – Bronwyn – Was seated as an official LASSA representative at the last meeting. As the meetings started late, she missed most of the discussion. Will report once minutes are received
- Faculty of Arts – No meetings to report on
- PEP – Kyrsti: The survey closed last night, and results will be posted by April 15th. There were over 100 responses.

4. Finances

- Have \$311 dollars left – doesn't count cheques not received yet
- We are still waiting on the check from SLAIS, though the total amount of \$1094 is substantially lower than previous years. Kyrsti was recently told that it was a percentage amount, but the exec thought it was \$20 per student. Kyrsti will check back with Mary on this
- If it turns out that this amount is going down, we may need to discuss reducing the amount that we give student clubs each year

5. By-election

- The by-election took place to fill the following positions:
- Events Coordinators (2 positions)
 - Nominated: Sara Church and Kerry McNamee – uncontested; voted to the positions
- Communications (1 position)
 - Nominated: Catie Sahadath and Rachel Balko
 - Catie was voted to the position.
- Colloquium Committee (1 position)
 - Nominated: Karen Meijer-Kline – uncontested; voted to the position
- MAS Co-president (1 position)
 - Nominated: Myron Groover – uncontested; voted to the position
- Admissions Committee (1 position)
 - Nominated: Rachel Balko – uncontested; voted to the position
- AMS Representative (1 position)
 - Nominated: Jessica Flank – uncontested; voted to the position
- GSS Representative (2 positions)
 - Nominated: Jonathon Schatz and Jenny Garrett – uncontested; voted to the positions

- MAS First-Year Representative (1 position)
 - Nominated: Heather Gring – uncontested; voted to the position

6. Transition

- All new member need to fill out a statement of office and sign. This details execs responsibilities to perform their assigned duties, attend meetings, etc. Once signed, will be submitted to the AMS?
- Outgoing executives need to connect with the person taking over their position. This doesn't have involve a written report; connecting in person or over email is fine
- Myron brought up issues around meeting attendance. Do we really need to remove people if they miss meetings as long as they are doing their job? It was suggested that this should not be an automatic thing. Incoming presidents will review next year

7. Director's forum recap

- We have notes, they need to be put on the website
- It was felt that the forum was poorly attended. Need to have more word-of-mouth promotion – especially from our representatives
- Some students felt that they wouldn't get direct answers to their questions so they didn't bother attending
- We need to push attendance to make this event worthwhile. The point is that student's voices need to be heard – we don't want the same 15 people attending each time
- How do we build trust? What if we invite the director to a LASSA meeting? Would be more of a dialogue with us (and other students would be welcome to come)

8. New presidents' talk

- Siri – Would like to see representatives have a stronger role in representing students to LASSA and vice versa. She is interested in developing a mission statement for the club over the summer with other members. A mission statement would help clarify for students what LASSA is and what it does. Siri would like to see more committees formed and more working together in general to accomplish our tasks
- Myron – Was in agreement that there should be more committee work – especially with events (like orientation) which can be a lot of work. Myron would like us to continue in the positive direction we are on with the recent work done to the policy and procedures guide, and to see more things in writing (such as a calendar of important LASSA deadlines). He would like to see LASSA be more transparent

9. Orientation committee formation

- The events coordinators will need help for this as September will have a big intake of new students. Sara and Kerry will be heading this up, and looking to form a committee that can start on planning now
- How much money do we actually have for this? We need to confirm amount ASAP

10. Potluck

- Will be on April 8th from 4-7
- Jenn will take care of creating a poster and organizing drinks
- Representatives should talk up the event and encourage people to bring food! SLAIS will provide drinks

11. New Business

- No new business