

School of Library Archival and Information Studies
Faculty Meeting September 28th 2007

Present: Edie Rasmussen, Ann Curry, Allison Taylor-McBryde, Mary Sue Stephenson, Luanne Freund, Rick Kopak, Martha Smith, Rajesh Singh, Stefano Vitali, Francesca Marini,

Part Attendance: Shirley Lew, Michelle Mallette

Leave: Judi Saltman

Teaching Release: Luciana Duranti

In Attendance: Mary Grenier

Approval of Agenda: Approved

Approval of Minutes: Minutes of meetings held March 30th and May 7th were unanimously approved.

Director's Report

Edie if you could provide soft copy for inclusion.

Admissions Committee Proposal - SL/MM

The Current practice as regards transfer to Joint MAS/MLIS was outlined. The new Policy, Draft Proposed Questionnaire were presented and discussed. The deadlines were questioned as they may put some students at a disadvantage. To meet University deadlines these cannot be altered. It was decided that the deadlines will be announced to bring more awareness to the dates.

It was agreed that the Program Chair must sign the change form.

Action: Voted unanimous to accept the new policy as written.

Faculty Search - ER

We are going ahead with the Search for Faculty at the Associate and Assistant Levels
Edie announced that the panel will be:

Judi Saltman – Edie Rasmussen will be Joint Chairs
Rick Kopak, Francesca Marini, Luanne Freund

Student Rep – TBA

Edie outlined the Search and the Recruiting Ad was reviewed. The Ad will be placed as soon as it has been approved by the Dean and the VP.

There were no questions.

Budget - ER

Healthy Internal Budget

Please forward your applications for the Dean's Travel fund and the School's Internal PDF.

Barber Centre – RK

Dates for completion November 30th, Occupancy Certificate December 12th, 2007

Details for the leasing of computer equipment were outlined. A reduction in the cost of purchase has been negotiated. This information will be passed to Anne-Marie Fenger as soon as possible to add to update our application to the Equipment Grant

The dates and logistics for lab closure etc were discussed – Information still to come from Arts IT.

Mary to liaise with Cheryl Macmillan and confirm new furniture.

Curriculum Committee Report – MSS

Three proposals were brought forward for discussion:

Changes to the pre-requisites for LIBR 592, LIBR 594 and LIBR 597.

Change the pre-requisites for students in the stand-alone MAS and MLIS programs to take courses outside their program from 21 credits to 18.

Accept LIBR 579J – Topics in the Management of Libraries and Archives: The Law and Libraries (1 credit)

Ann Curry Moved to Approve

Vote – Approval Unanimous

Scheduling for Summer 08, Winter 08/09 Courses - MSS

October is the timeline for Scheduling Summer and Winter Courses. Need to be confirming Summer Specific Instructors asap. Mary Sue will talk to Heather.

Colloquium – FM/LF

8 Speakers are booked.

Poster is in the process of being created and distributed

Looking good to have speakers for Celebrate Research Event

ER – tie in with week of events to celebrate the move to Barber planned for the 2nd week of March.

Course Evaluation – ER

This will be discussed fully at the next meeting. – Need to decide if the Faculty Group will go to public evaluations. Do we take down the 2 that are currently up i.e. Susie's and Judi's.

Committees

Eddie distributed the Committee list for the coming year. The report back dates for the Committees

The meeting broke up for a tour of the Barber Building