

University of British Columbia
School of Library, Archival and Information Studies
Faculty Meeting Minutes
March 3rd 2006 (February Meeting)

Present: Edie Rasmussen, Ann Curry, Martin Dowding , Luciana Duranti, Terry Eastwood, Rick Kopak, Shirley Lew, Heather MacNeil, Francesca Marini, Judith Saltman, Susie Stephenson, Joe Tennis

In attendance: Mary Grenier, Abdolhossein Farajpahlou (Visiting Scholar)

The Agenda was approved: Motion to Approve Susie, Seconded Luciana
January Minutes were approved: Motion to Approve Ann, Seconded Martin

Director's Report:

Hossein Farajpahlou, Associate Professor from Shahid Chamran University was welcomed. He will be with us for about 9 months. His research interests are in Information Technology and Webmetrics.

Proposed New Awards

John Willinsky's book *The Access Principle* has been selected as this year's Blackwell's Scholarship Award winner. Blackwell's, the sponsor of this award, donates a \$2,000 scholarship to the US or Canadian School of the winner's choice. John has designated the award for a SLAIS student with a First Nations interest. Shirley is working with him to name a candidate.

AndOrNOt has expressed interest in creating an award for a student in the technology area. We are following up to see how to do this.

Senate Library Committee

Had its first meeting of 2005-06. The committee is in the process of setting the agenda for the year; today's meeting will involve a budget presentation.

Heads and Director's Meeting

Meeting was held March 2nd. Edie reported on this. At this meeting we were given the heads up about annual reports (probably due mid-April), and about submitting a two year hiring plan in mid May.

Forthcoming Events of interest

March 22nd, Arts, "One Last Lecture, Peter Mansbridge, for Arts Grads and Faculty

March 24th-26th , ASIS&T IA Summit: Vancouver

March 23rd , Colloquium, Meet the Speaker: Nick Belkin, Rutgers University

SLAIS Accreditation Next Steps – Ann Curry

Ann reported on her recent experience on an accreditation visit and advised that we begin our sections as soon as possible. She stressed that individual sections need to be analytical and there should be evidence for every statement made. The reports should not be descriptive.

Eddie noted that first drafts of chapters need to be submitted by April 14th.

Judi asked for the final two Faculty CV's to be submitted.

Faculty Search – Ann Curry/Judi Saltman

Ann thanked colleagues for submitting their evaluations promptly.

The Ranking Meeting took place on March 2nd and the report was passed to Eddie. She has notified the Dean's office and is awaiting permission to make offers to the top-ranked candidates.

Eddie thanked Ann and Judi for their hard work and success in getting the recruitment process completed quickly. The External Members of the Committee were also pleased with the efficiency of this process.

Hiring Interim Faculty – Eddie Rasmussen

We have permission to fill Martin's post with a term position of 8 months to a year to teach courses in the area of Reference Services. One option may be to fill the position with an academic or someone with professional experience.

We are working on formalities to prepare the advertisement. When this is complete it will be circulated to Faculty for comment.

Proposal for Collaboration with University Library – Eddie Rasmussen

Peter Ward, Acting Deputy Librarian is interested in developing increased collaboration with SLAIS. Eddie and Peter met to discuss opportunities and it was agreed that a meeting would be arranged between senior library staff and SLAIS faculty to look at themes and areas for collaboration. As part of this move toward collaboration, the library has agreed to accept SLAIS Co-op students. As another instance of collaboration, Luciana is currently forwarding a Joint Research Application .

Curriculum Committee Report – Mary Sue Stephenson

Susie presented the course description for LIBR 548G Genealogy for Librarians as it currently appears on our website. The course was approved for presentation in the summer term.

Susie outlined the recommendation from FOGS/Senate Curriculum Committee re Masters degrees without a Thesis Requirement. She also reported on the acceptance of the Zero Credit 500-level courses by FOGs/Senate.

Action: Susie will prepare a memo to the Dean presenting the impact on SLAIS

Senate passed all the changes proposed for the LIS Curriculum. These changes will be implemented in September.

Access Studies Policy – Shirley Lew

Access studies is a learning option that enables students, without pre-requisite degrees, to enroll in a program without registering or undergoing standard admissions procedures.

According to the Access Co-coordinator this will not apply in our program. Students still require permission and are enrolled as unclassified students.

There are implications for transferring credits but this is not applicable to SLAIS.

Celebrate Research – Joe Tennis

Joe thanked Faculty for supporting this with Posters and for encouraging student participation. An e mail will be circulated this afternoon outlining the timetable for this event.

Report on Admissions – Shirley Lew

Shirley distributed figures for the September intake. The figures show an increase in numbers of applications in the past few years. Applications to the MAS are steady and it is felt that this is a matter that can be addressed by promotion and marketing of the course.

We will experiment this year with Joint students beginning in the MAS program, rather than in the MLIS program as has been the practice in prior years.

We managed to notify everyone prior to February 12th. Shirley expressed her thanks to Helen who worked hard to achieve this.

It is hoped that the Selection Committee will be in place for January 2007 intake.

Report on MACL Program – Judi Saltman

There are 17 applicants this year. There is a larger number of international applicants and the standard of applications is good. The program will admit 6 to 8 new students for Fall 2006.

The participating units in the MACL program have contributed funds which will be used for a Children's Literature Colloquium series.

Student File Retention Policy – Mary Grenier

Mary reported that we currently have 4,900 old student files going back to 1962. This is causing storage problems for files we should be keeping.

Most of this information is now available from SISC (in under 2 seconds) and UBC has copies of all student files either electronically or in paper format going back to 1917.

UBC Retention schedule indicates that Department should keep these files for a period of 1-2 years.

Action: Ann/Heather/Mary to look into this and report.

Faculty of Arts Evaluation Web site – Edie Rasmussen

Edie outlined the new Faculty of Arts Evaluation Web site. Faculty who wish to opt in by making their course evaluations (numerical data only) available to students should let Edie know.

Visiting Scholar – Edie Rasmussen

An application from Xiaoyu Huang from Renmin University, Beijing, was approved for six months beginning September 2006. The timing coordinates well with the plans for other visitors over the next year.

Action: Edie to confirm that we accept the application. Mary to distribute to faculty the list of names, dates and areas of Research of the Visitors already accepted.

Honour Code- Joe Tennis

It was agreed that the School's policy as regards Scholarly Integrity, using UBC policy 85 as the base, will be covered at Orientation Faculty are also encouraged to outline their expectations in their first class.

Judi suggested that we should have a talk that clarifies what is meant by collaboration and individual work.

Next Meeting:

March 31st 1.30pm