

The University of British Columbia
School of Library, Archival and Information Studies
FACULTY MEETING MINUTES
2002 May 17

Present: Ann Curry, Terry Eastwood, Ken Haycock (Chair), Richard Hopkins, Rick Kopak, Heather MacNeil, Judi Saltman, Mary Sue Stephenson, Dale Yamaura (recorder).

On Leave: Luciana Duranti

Regrets: Martin Dowding, Christine Marton

Agenda/Minutes

1. The agenda was approved with addition I.2. Academic Review for 2003
2. The minutes of the meeting of April 5, 2002 were approved.

C. School Environment and Resources

1. Room 854 Research Centre

HM reported that the Research Centre is not being used possibly due to lack of Internet access and computers. LASSA suggests that if the Research Centre can be used for quiet space, students can use rooms 830 and 742B for group work. It was agreed to allocate workstations to visiting scholars, doctoral students and research assistants, and to leave only carrels for quiet work on a first come, first served basis.

2. Room 830 Seminar

This item is shown for information only, as the committee awaits documentation from LASSA.

3. Room 835 Lecture

Not recommended. This item cannot be considered without approval of the School's request for academic equipment funding, submitted as priority 2.

D. School Admissions and Adjudication

1. Cap on MLIS Intake, September, 2002

It was agreed to accept the 39 students who have accepted our offer of admission and submitted their deposit.

2. Recruitment Scholarships

The recommendations were approved. TE and RH will prepare a recommendation to use these scholarships to attract the very best students. Departments participating in the administration of the MA in Children's Literature program were surveyed regarding the possibility of a contribution of \$1,000 from each department towards one UGF for the MA program. It was agreed that a formal request would be sent to each department head.

E. School Leadership and Organization

1. LASSA Program Assessment

Kim Feltham and Reiko Tagami provided four reports: Summary of Issues; Summary of SLAIS Results; MAS and Joint Curriculum Results; MLIS/MACL/First Nations/Other Curriculum Results. KH advised that the School Leadership committee will meet in the next few weeks and determine where recommendations will be assigned for review. KH will also prepare a response in consultation with senior colleagues.

LASSA would like to receive actual enrollment numbers prior to each intake, as well as actual numbers of students enrolled in each program.

For Exploration

I. Visiting Scholar 2002 – 2003

It was agreed that faculty would submit suggestions for the visiting scholar 2002-2003 by email to KH.

2. **Academic Review for 2003**

It was requested in 2000 that the 2003 academic review be delayed to occur with the accreditation review. This was denied, however, a second request should be submitted by the new director to the new Dean.